

Risk Assessment by Bell and Bullock Street Theatre for the “Time Travellers” Walk-about \ Drive-about act

To include “Victorian Time Travellers”, “Christmas Time Travellers” and “Illuminated Time Travellers”.

Identify risk	Who is at risk	Level of risk	Existing Measures Required to Control the Risk
A. Inclement weather - Ground is slippery.	Performers	Low	Care will be taken by performers (good footwear to be worn). Decisions to delay / change / cancel performances will be taken, with the organiser, where appropriate.
B. Members of the public climbing onto the moving Time Machine and causing an accident.	Public and Performers	Low	If deemed necessary we will request an event steward to accompany us on the drive-about to prevent this from happening. If not available then extra care will be taken by the performers. If this does happen the performers will stop the machine / act until the situation is resolved.
C. Time Machine bumping into a member of the public or crashing.	Public	Low	The Time Machine is based on a 24v DC electric mobility scooter fitted with an automatic electromagnetic parking brake. It has a top speed of 4 mph, switch limited to 2mph for heavily crowded situations. It is also fitted with a fine tune, rotary speed limiter, an electric horn, an air horn and a reverse warning buzzer. The performers are highly experienced at driving in crowded areas. When the machine is stationary the key switch will be used to immobilise it.
D. Members of the public tripping over other props used outside the Time Machine.	Public	Low	Other props will only be used outside the Time Machine where there is sufficient space to do so and will be constantly supervised by the performers.
E. Time Machine or Props catching fire.	Public and Performers	Low	A water based Fire Extinguisher is available.